

WHMIS Safety Inspection Report

SEND COPY OF THIS REPORT TO : CDHA SAFETY OFFICE, QEII BETHUNE BUILDING ROOM 242

Date: _____ Department: _____ Contact: _____

Site: _____ Building: _____ Floor: _____

Inspection by: Name: Jacqueline Inder Position: WHMIS Coordinator Telephone: 473-3787

Description	Comments	Met	Not Met
Program Organization			
MSDS inventory is current and complete			
WHMIS trainer aware that all MSDS's for new products must be sent to WHMIS office.			
MSDS binder is accessible to staff. (Staff aware of location)			
Staff know who to contact with any WHMIS inquiries.			
All department staff requiring WHMIS training is documented and current.			
Department has identified a WHMIS instructor.			
Staff received appropriate training (ie: MSDS contents, WHMIS symbols, workplace/supplier labels, handling & storage, PPE)			
Staff have annual WHMIS refresher training. (Documentation)			
Handling (Personal Protective Equipment)			
Personal protective equipment is available to staff (ie: gloves, goggles, masks, respirators, footwear)			
Staff know the use and purpose of personal protective equipment			
There is no evidence of eating or drinking in areas where chemicals are present.			
Equipment			
Safety equipment available appropriate for controlled products. (Special Fire extinguish, safety containers, grounding)			
Department has a program for the inspection and preventative maintenance of equipment. (ie: fume hoods, eye wash, emergency showers)			
Storage			
Labels must be on all WHMIS controlled products			
All material properly stored. (ie: Sealed lids, Flame proof container, Gas cylinders secured)			
Ensure that all chemical wastes are identified and properly contained.			
Disposal			
Redundant products are not stockpiled.			
Disposed products are removed from online database inventory.			
Emergency Procedures			
A program is in place to deal with controlled WHMIS controlled product emergencies. (ie: chemical spill, bio- hazardous or chemical contamination)			
Narrative/Comments: .			