

WORKING AT HEIGHT SAFE WORK PROCEDURE

To be completed when working between 3m and 7.5m

Date:	Job Title:
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Describe the scope of the safe work procedure:

Start date of work:	Expected Completion Date:
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Describe the work at height to be done:

Describe effects weather will have on work:

Applicable Legislation: NS OH&S Act, WHS Regulation, OSG Regulation, First Aid Regulation, WHMIS Regulation. CSA Z797 Code of practice for access scaffolding, ANSI A10.11, CSA Z259.16 Design of active Fall Protection Systems.

Name of Supervisor:	Contact Number:
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Tools and equipment to be used in work:

Procedures Ex: Applying roofing membrane		Hazard ID and Control Ex: Fire extinguisher, Hot Work Permit	
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
		Initials	Date
SWP TRAINING	Name:		
	Name:		
	Name:		
	Name:		
	Name:		
	Name:		
	Name:		
AUTHORIZATION			
I certify that the above safe work procedure has been completed and the findings have been documented and communicated to everyone working in the area.			
Name of Competent Person:		Signature:	
Title:	Date:	Time:	