Formal Organizational Ethics Report with Recommendations (template)

**Title of Report**

**Jurisdictional Scope**

\_\_ NSHA-wide

\_\_ \_\_\_\_\_\_ Zone(s)

**Introduction**

**Executive Summary including Outline of Consultative Actions Performed**

**Presenting Organizational Ethics Matter(s)/Issue(s)/Question(s)**

**Recipients of OEC Notification Letter**

**Membership of the Consultation Team**

**Identified Core Stakeholder Groups**

**Outcomes of Relevant Literature Searches and Investigations**

**Stakeholder Interview Synopses**

**Synopses of Other Relevant Meetings**

**Deliberative Engagement Session Outcomes**

1. Identification, and collaborative exploration, of:
   1. The relevant scope of considerations
   2. Relevant, substantive ethics values and principles, and how these apply to the particular circumstances
   3. Identified competing obligations
2. Analysis (includes the collaborative development of ‘best arguments’ on all sides, and the weighing/balancing of competing obligations in the development of consensus recommendations)
3. Identification of relevant ethics themes/trends that should/could inform future organizational policy and practice considerations (for reporting to the VP of the portfolio in which Ethics NSHA is situated)

**Recommendations**

**Concluding Comments**

Submitted by:

\_\_ NSHA Ethics Leads Group

\_\_ \_\_\_\_\_\_\_\_ Zone Ethics Committee

For zone-based consultations, submit to:

* Requestor
* NSHA Ethics Leads Group
* Operations Executive Director for the zone
* NSHA VP responsible for the zone

For authority-wide consultations, submit to:

* Requestor
* Most responsible NSHA Vice-President(s)
* NSHA VP of the portfolio in which Ethics NSHA is situated
* NSHA President and CEO
* Quality Subcommittee of the NSHA Board of Directors
* Other, relevant organizational entities as determined by the Ethics Leads Group

Submitted on (date)\_\_\_\_\_\_\_\_\_\_\_\_\_