



ESS Overview

Employee Self-Service

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Employee Self-Service (ESS) provides you with easy access to information and services. This page gives you an overview of everything you can access through ESS.



[Personal Information](#)

Manage your personal information and banking information.



[Benefits and Payment](#)

View your benefit plan enrollment and display your pay advice.

Click on
Benefits and
Payment




Benefits and Payment: Pay Advice

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Benefits

[Participation Overview](#)

View a list of plans in which you are currently enrolled.
Note: Any discrepancy in claims administration is subject to further investigation by your employer and benefit provider.

Payment

[Pay Advice](#)

View your current and historical pay advice.

Click on
Pay Advice



Current Pay Advice

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Valid for Personnel Assignments: 00016549 0102 0907 CR 3 05

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Previous Pay Advice

Save a Copy | Select | 91%

Use the scroll bar to see the entire pay advice

Capital Health

Company : CH	First Name : RENEE	Person ID :	Pay Period : 2008-08-31 - 2008-09-13
Org Unit :	Last Name : COQUELICOT	Main Perrn : 00016549	Pay Freq. : Bi-weekly
Cost Centre :	Address 1 : 801-5881 Spring Garden Rd	EE Grp : Casual	Pay Date : 2008-09-25
Address 1 : Capital Health	Address 2 : Halifax NS	EESGrp : Casual Relief	Pay Type. : Regular Payroll
Address 2 :	Address 3 : B3H 4S3	PersArea : QEII	
		PSA : NSGEU Hlticare	
	Net =	Gross -	Taxes -
			Deductions



Historical Pay Advices

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Click on Previous Pay Advice to see past pay advices, one by one

Company : CH	First Name : RENEE	Person ID :	Pay Period : 2008-08-31 - 2008-09-13
Org Unit :	Last Name : COQUELICOT	Main Pernr : 00016549	Pay Freq. : Bi-weekly
Cost Centre :	Address 1 : 801-5881 Spring Garden Rd	EE Grp : Casual	Pay Date : 2008-09-25
Address 1 : Capital Health	Address 2 : Halifax NS	EESGrp : Casual Relief	Pay Type. : Regular Payroll
Address 2 :	Address 3 : B3H 4S3	PersArea : QEII	
		PSA : NSGEU Hlthcare	
	Net =	Gross -	Taxes -
	0.00 -		



Recent Pay Advices

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Previous Pay Advice | Next Pay Advice | Exit

Previous Pay Advice | Save a Copy | Select | 91% | ABC | Y!

Pages

Then click on Next Pay Advice to see more recent pay advices, one by one

Company :	CH	First Name :	RENEE	Person ID :		Pay Period :	2008-08-31 - 2008-09-13		
Org Unit :		Last Name :	COQUELICOT	Main Perrn :	00016549	Pay Freq. :	Bi-weekly		
Cost Centre :		Address 1 :	801-5881 Spring Garden Rd	EE Grp :	Casual	Pay Date :	2008-09-25		
Address 1 :	Capital Health	Address 2 :	Halifax NS	EESGrp :	Casual Relief	Pay Type. :	Regular Payroll		
Address 2 :		Address 3 :	B3H 4S3	PersArea :	QEII				
				PSA :	NSGEU Hlticare				
		Net	=	Gross	-	Taxes	-	Deductions	



Pay Advice: Statement Overview

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Valid for Personnel Assignments: 00016549 0102 0

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Previous Pay Advice | Next Pay Advice

Previous Pay Advice

Save a Copy | Select | 91%

Capital Health

Company : CH	First Name : RENEE	Person ID :	Pay Period : 2008-08-31 - 2008-09-13
Org Unit :	Last Name : COQUELICOT	Main Perrn : 00016549	Pay Freq. : Bi-weekly
Cost Centre :	Address 1 : 801-5881 Spring Garden Rd	EE Grp : Casual	Pay Date : 2008-09-25
Address 1 : Capital Health	Address 2 : Halifax NS	EESGrp : Casual Relief	Pay Type. : Regular Payroll
Address 2 :	Address 3 : B3H 4S3	PersArea : QEII	
		PSA : NSGEU Hlticare	
	Net =	Gross -	Taxes -
			Deductions

Click on Show Overview to see a list of all historical pay advices



Pay Advice: Statement Overview

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[Hide Overview](#)

Display the Last:

Select the statement range to be displayed

Overview

Payment Date	Gross	Payment Amount	PrintStatus
2008-10-09	969.96 CAD	770.75 CAD	
2008-09-25	0.00 CAD	0.00 CAD	
2008-08-28	721.85 CAD	583.58 CAD	
2008-08-14	0.00 CAD	0.00 CAD	
2008-07-31	484.99 CAD	429.91 CAD	

Click on a line item to view the particular pay advice



Pay Advice: Printing

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Previous Salary Statement | Next Salary Statement | Exit

Save a Copy | Print | Select | 91% | ABC

Pages

Click on the Print Button to print a copy of the displayed pay advice

Click on Back to return to Benefits and Payment

First Name : RENEE	Person ID :	Pay Period : 2008-08-31 - 2008-09-13
Last Name : COQUELICOT	Main Perrn : 00016549	Pay Freq. : Bi-weekly
Address 1 : 801-6881 Spring Garden Rd	EE Grp : Casual	Pay Date : 2008-09-25
Address 2 : Halifax NS	EESGrp : Casual Relief	Pay Type. : Regular Payroll
Address 3 : B3H 4S3	PersArea : QEII	
	PSA : NSGEU Hlthcare	

	Net	=	Gross	-	Taxes	-	Deductions
Current :	0.00	=	-	-	-	-	0.00
YTD :	1,013.49	=	1,208.84	-	167.28	-	13.33

	Retro - Active			Current Period			Year To Date
EARNINGS	Pers.Assign.	Rate	Hours	Amount	Rate	Hours	Amount



ESS Overview: Log Off

Overview Add Working Time - SAP NetWeaver Portal - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <http://hasphpd.cfms.gov.ns.ca:57500/irj/portal> Go

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Google Search Bookmarks Find Check AutoFill Sign In

HASP – Better processes. Better information. Better care. [Help](#) | [Log Off](#)

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Click Log Off to exit ESS



Please note that it is very important to Log Off ESS when you are finished with your session, especially when using a shared computer.



For More Information

For more information on ESS, please contact:

- Please ask your Manager First
- Further questions email PeopleSofthelp@cdha.nshealth.ca