



Capital Health

**Joint Occupational Health and Safety Committee
Veterans' Services
Annual Report 2013/2014**

JOHSC ANNUAL REPORT

We are pleased to submit the Annual Report for the Camp Hill Veterans Memorial Building (CHVMB) Joint Occupational Health & Safety Committee (JOHSC). This report is submitted in accordance with the Terms of Reference as set by the JOHSC and covers the period **2013/04/01 to 2014/03/31**.

The JOHSC had a busy and productive year. Using the Terms of Reference and the actions required of the JOHSC, accomplishments of the team are highlighted below:

Terms of Reference approval date: Revised January 28, 2014

Membership List: (include all members including alternates, co-chairs, management, and union affiliation, note any vacancies)

JOHSC

Elsie Rolls	Co-Chair, Member	Management
Heather White	Alternate	Management
Natasha Symes-Osmond	Co-Chair, Member	Union
Bonnie Hogan	Alternate	Union
Debbie Doyle	Member	Management
Jo-Ann Clark Fenton	Alternate	Management
Sharon Sweeney	Member	Union
Fronie Cave	Alternate	Union
Kate Cottreau	Member	Union
Darrin Mundle	Alternate	Union
Velda Church	Member	Union
VACANT	Alternate	Union
Sheree Walsh	Member	Excluded
Ellie Theriault	Alternate	Union
Meghan MacIver	Member	Union
Sonia Butler	Alternate	Union
Ben Bruhm	Member	Union
Marcy Carter	Alternate	Management
Brian Babineau	Member	Union
Omar Worthen	Alternate	Management
Murray Doucette	Ex-Officio	Management
Bev Hiscock	Admin. Support	Excluded

List JOHSC meeting dates (and whether or not there was quorum):

April 9, 2014	Quorum met	October 8, 2014	Quorum not met
May 14, 2014	Quorum met	November 12, 2014	Quorum not met
June 11, 2014	Quorum met	December 10, 2014	Quorum met
July 9, 2014	Quorum met	January 14, 2014	Quorum met
August 13, 2014	Quorum met	February 11, 2014	Quorum met
September 10, 2014	Quorum met	March 11, 2014	Quorum met

Location(s) of where meeting minutes are posted: Minutes are posted on bulletin boards/in binders on units for staff to access.

Activities

Number of Inspections required to be conducted in your departments	24
Number of Inspections conducted in your departments	11
Number of Inspections Issues that were reviewed by JOHSC	0
Number of Inspection Issues that were resolved by JOHSC	0
Number of SAFE Reports Reviewed By JOHSC	66
Number of additional recommendations from JOHSC from SAFE Report Review	0
Number of Safety Concerns brought to the JOHSC	11 Safety Concerns brought to the table - Eye Wash Stations - Tub Chairs - Smoking on CDHA Property - FNS Corridor Use - Fire Safety in Basement - Safety Boards - Safety Needles for Insulin - Elevator - MSDS Binders - Code Clip Boards on Units
Number of Safety Concerns Resolved	9 Safety Concerns Resolved (<i>1 in progress</i>) - Eye Wash Stations - Tub Chairs - Smoking on CDHA Property - Fire Safety in Basement - Safety Boards - Safety Needles for Insulin - MSDS Binders - Code Clip Boards on Units - <i>RFP awarded to repair elevators</i>
Number of Health and Safety Policies Reviewed	5
# of Recommendations to Management	0
# of Inspections by Dept of Labour and Workforce	0

Development	
Training:	
Module 1 – Rights and Legislation	1 incomplete
Module 2 – Hazard Assessment and Control	1 incomplete
Module 3 - Inspections	2 incomplete
Module 4 – Incident Investigations	3 incomplete
Other (training)	13 Orientation sessions with 89 interdisciplinary staff - Covers the various codes
# of fire drills conducted	12
Identification of Team Accomplishments and Issues Other (including safety promotion and awareness)	Hazard Identification and Control Assessment completed and recommendation implemented
Other	Looking at developing system to better track and follow-up on completion of safety inspections.

Recognition (thank you from both Co-chairpersons)

Respectfully submitted,

Elsie Rolls, Co-Chairperson
CHVMB Joint Occupational Health and Safety Committee

Natasha Symes-Osmond, Co-Chairperson
CHVMB Joint Occupational Health and Safety Committee